

Education, Children and Families Committee

5 March 2019

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	13-12-16	Breakfast Club Development Fund Update	To call for a progress report within 2 cycles of the end of 2017/18, which would include a financial report based on Appendix 2, and report against the agreed measures of success, namely an increase in the number of children from low income and vulnerable families accessing breakfast club provision at no cost, and an increase in the number of school which support children in SIMD categories 1-4.	Executive Director for Communities and Families	May 2019		

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2	13-12-16	<u>Implementation of the Children and Young People (Scotland) Act 2014 - Update</u>	To agree that a separate report specifically around the transition process from children's to adult services be submitted to the first meeting of the Committee following the Local Government elections in May 2017.	Executive Director for Communities and Families	December 2018	December 2018	Recommended for closure. Report submitted to Committee on 11 December 2018.
3	07-03-17	<u>Communities and Families Policy and Guidance on Sponsorship</u>	To review the policy in March 2018.	Executive Director for Communities and Families	May 2019		
4	07-03-17	<u>Support to Children and Young people with Disabilities: Annual Progress Report.</u>	To note that a further report on progress would be presented to Committee in March 2018.	Executive Director for Communities and Families	March 2019		Information included in report on this agenda (item 7.2)

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5	10-10-17	<u>Child Poverty - Equity Framework</u>	To instruct officers to evaluate the impact of the Equity Framework and bring a further report to Committee in December 2018.	Executive Director for Communities and Families	March 2019		Information included in report on this agenda (item 7.2)
6	10-10-17	<u>Lifelong Learning Service Officers</u>	To agree to receive a further report on the impact of staffing changes, including the total number of activity hours offered at each community centre, within 3 months.	Executive Director for Communities and Families Executive Director of Place	May 2019		This will be reported on jointly by Locality Managers (Place) and the Strategic Manager, CLD & Libraries (Communities and Families)
7	12-12-17	<u>Education Governance and the Establishment of a Regional Collaboration</u>	Request an annual update on progress of the South East Improvement Collaborative.	Executive Director for Communities and Families	December 2018	December 2018	Recommended for closure. Report submitted to Committee on 11 December 2018.

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8	12-12-17	Transfer of the Management of Secondary School Sports Facilities to Edinburgh Leisure	To request a report on the transfer of management of sport facilities at the remaining Council owned and managed secondary schools.	Executive Director for Communities and Families	May 2019		
9	12-12-17	Strategic Management of School Places	Request an Admissions and Appeals update report in December 2018.	Executive Director for Communities and Families	December 2018	December 2018	Recommended for closure. Report submitted to Committee on 11 December 2018.
10	12-12-17	Open Library	That an update report be submitted to Committee in six months.	Executive Director for Communities and Families	December 2018 May 2019	December 2018	Update in Business Bulletin for meeting on 11 December 2018 Further update to Committee in May 2019

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11	12-12-17	Energy in Schools Annual Report	Notes that an annual progress report will be submitted to Committee in 2018 on Energy in Schools.	Executive Director for Communities and Families	December 2018	December 2018	Recommended for closure. Report submitted to Committee on 11 December 2018.
12	06-03-18	Digital Learning in Schools	<p>1. To request an update within nine months on the progress of implementation of each of the key strategic actions contained within the Framework.</p> <p>2. To request an update within nine months on the progress as detailed in the scoping document (Appendix 2 of the report).</p> <p>3. To agree that an update report be submitted to the next meeting of the Committee on 22 May 2018 on progress with desktops.</p>	Executive Director for Communities and Families	December 2018 May 2019	December 2018	Update in Business Bulletin on 11 December 2018

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13	06-03-18	<u>Raising Attainment – Framework for Learning</u>	To request reports from the above groups on an annual basis. The reports should look to measure the impact of the working group's activities.	Executive Director for Communities and Families	May 2019		
14	06-03-18	<u>Supporting Children and Young People's Mental Health and Wellbeing in School</u>	To agree to receive a further report in March 2019.	Executive Director for Communities and Families	May 2019		Update in Business Bulletin for this meeting (item 6.1) Full report will be submitted to Committee in May.
15	06-03-18	<u>Anti-Bullying</u>	1) To ask for a subsequent report in six months once the current policy and procedures had been reviewed. 2) To ask for the subsequent report to highlight resources available for schools that helped with	Executive Director for Communities and Families	May 2019		

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			specific forms of bullying, for example ENABLE Scotland's Be The Change Campaign, which provided resources to help tackle bullying of children with a learning disability.				
16	22-05-18	<u>Additional Support for Learning and Special Schools – Inclusion and Engagement of Children, Young People and Families</u>	To note that a further update on progress will be provided in December 2018.	Executive Director for Communities and Families	March 2019		Information included in report on this agenda (item 7.2)
17	22-05-18	<u>Educational Attainment in Primary and Secondary Schools 2017</u>	To agree to receive further annual reports on attainment/improvements in performance.	Executive Director for Communities and Families	May 2019		

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18	14-08-18	<u>Appointments to Sub-Committees on Standards for Children and Families, CCWP and Working Groups 2018/2019</u>	<p>To request a report back to Committee in October 2018 setting out the proposed aims and objectives of the Wester Hailes Working Group.</p> <p>To submit a progress review and update to the Education, Children and Families Committee in six months.</p>	<p>Executive Director for Communities and Families</p> <p>Executive Director for Communities and Families</p>	<p>October 2018</p> <p>May 2019</p>	<p>October 2018</p>	<p>Working Group met for the first time on 3 October 2018 in WHEC. The next meeting scheduled for 5 December 2018 at Canal View Primary School.</p>
19	14-08-18	<u>Expansion of Early Learning and Childcare from 600-1140 hours by 2020, Current Progress and Next Steps</u>	<p>To note the risks as outlined in Section 6 of this report in particular the significant challenges in the Council's ability to deliver the expansion from 2020 and asks officers to assess and report back on risk mitigation strategies within two cycles.</p>	<p>Executive Director for Communities and Families</p>	<p>December 2018</p>	<p>December 2018</p>	<p>Recommended for closure.</p> <p>Report submitted to Committee on 11 December 2018.</p>

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20	14-08-18	<u>Play Schemes for Children with Disabilities Progress Report</u>	To request a further report on the outcome of parental engagement and consultation of the future management of the holiday activity play scheme in December 2018.	Executive Director for Communities and Families	December 2018 March 2019	December 2018	Report submitted to Committee on 11 December 2018. Information included in report on this agenda (item 7.2)
21	14-08-18	<u>Sport and Outdoor Learning</u>	To agree a further and more detailed report on Community Asset Transfer of sports facilities shall be presented to this Committee in 2018/19.	Executive Director for Communities and Families	May 2019		
22	14-08-18	<u>Revenue Monitoring 2018/19 – Month Three Position</u>	To note that the Executive Director of Communities and Families is taking measures to reduce budget pressures and progress will be reported to the Finance and Resources Committee on 11 October 2018 and to the meeting of the EC&F	Executive Director for Communities and Families	December 2018	December 2018	Recommended for closure. Report submitted to Committee on 11 December 2018.

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			Committee on 11 December 2018.				
23	14-08-18	<u>Edinburgh Community Learning and Development Partnership Plan 2018-21</u>	That Committee notes the Edinburgh Community Learning and Development Plan 2018-2021 and will receive annual updates on progress.	Executive Director for Communities and Families	August 2019		
24	Council 20-09-18	Motion by Councillor Jim Campbell – School Recruitment	See appendix 1.	Executive Director for Communities and Families	March 2019		Report on agenda for this meeting (item 7.3)
25	Council 20-09-18	Motion by Councillor Smith – Liberton High School	See appendix 2.	Executive Director of Resources	December 2018	December 2018	Recommended for closure. Report submitted to Committee on 11 December 2018.

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26	09-10-18	<u>Year of Young People 2018</u>	To agree to receive a further report in March 2019, updating the Committee on young people's views, feedback and suggestions, including progress with implementing a public campaign.	Executive Director for Communities and Families	May 2019		
29	09-10-18	<u>Towerbank Primary School – On-Site Cooking of School Meals</u>	<p>1. To ask that additional detail be provided to the next sitting of the Committee to include:</p> <p>(a)- Details on why six deliveries per day are still required and if this could be reduced.</p> <p>(b) Details of when and why the access point covered by point 3.6 was removed from planned works; and if such works should be considered even if no</p>	Executive Director of Resources	May 2019		

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			<p>changes are made to catering in light of the current requirement for vehicles to access the servery via the playground.</p> <p>(c)- Further exploration into the alternative/hybrid models, for example Rieber micro kitchens, including a break-down on requirements based on component parts of the existing menu.</p> <p>(d) Quotations for options explored from a range of contractors with costings available for review by committee members.</p>				

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			<p>2. To agree to set up a working group, comprising a representative from each political group, or ward member, with officers and interested parties from Towerbank to explore further options for a hybrid model, including the micro kitchens currently used in Hull, other options for drainage, an</p> <p>examination of the foods best prepared on site, and if there are any intermediate steps that could be put in place as part of a journey to a production kitchen</p>	Executive Director of Resources			Political Groups have been contacted to nominate members for the Working Group.

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			3. A report covering the options explored by the Working Group should be presented to Committee when the work is complete.				
28	09-10-18	<u>Schools and Early Years Playground Development</u>	<p>1. To note the intention to report to Committee in March 2019 setting out the progress made in undertaking the inspections outlined in 1.1.2 and advise the findings of these inspections.</p> <p>2. To note the intention to provide an update on a review of school ground accident monitoring in March 2019.</p>	Executive Director for Communities and Families	March 2019		Update included in Business Bulletin (item 6.1)

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29	09-10-18	<u>Lifelong Learning Plan</u>	To agree to receive an annual progress update report.	Executive Director for Communities and Families	October 2019		
30	09-10-18	<u>Arts and Creative Learning Update</u>	To agree to receive a further report in October 2019.	Executive Director for Communities and Families	October 2019		
31	09-10-18	<u>Gaelic Medium Education Improvement Plan and Growth Strategy</u>	To note that a further report will come to committee in December on rising rolls, and agree that this report will also address the issue of GME early years and primary currently being at or very near capacity.	Executive Director for Communities and Families	May 2019		
32	09-10-18	<u>Raising Attainment: Frameworks for Learning: Teaching and Learning</u>	To ensure impact of this framework by requesting an annual update on the quality of Teaching and Learning.	Executive Director for Communities and Families	October 2019		

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33	09-10-18	<u>Educational Attainment in the Broad General Education for Primary and Secondary Schools 2018</u>	To agree to receive further annual reports on attainment/improvements in performance.	Executive Director for Communities and Families	October 2019		
34	09-10-18	<u>Child Poverty Action Unit</u>	To note that the progress and outcomes of the working group will be reported to the Education, Children and Families Committee.	Executive Director for Communities and Families	March 2019		Information included in report on this agenda (item 7.2)
35	09-10-18 B Agenda Item	Delivery of the New Boroughmuir High School – Post Project Review	To request that a follow-up report is submitted to the Education, Children and Families Committee in May 2019 so that progress on implementing all the recommendations included in the Post Project Review can be considered.	Executive Director for Communities and Families	May 2019		

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36	11-12-18	<u>Petition for Consideration - Edinburgh Central Library vs Virgin Hotel</u>	<p>1) Require a detailed report on Edinburgh Central Library as a flagship cultural project of national/international significance commensurate with existing professional advice to the Council and the Council's own reports*.</p> <p>2) To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a clear vision for</p>	<p>Executive Director for Communities and Families</p> <p>Executive Director for Communities and Families</p>	October 2019		

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			its role in the city's cultural landscape.				
37	11-12-18	Energy in Schools Annual Report	<p>1) To note that an annual progress report will be submitted to Committee in 2019 on Energy in Schools.</p> <p>2) To note the urgency of meeting statutory obligations outlined in 3.9 and therefore requests that the 2019 report set out a clear pathway, with quantifiable targets by activity and indicative costs, by which those statutory obligations can be met.</p>	Executive Director of Resources	December 2019		

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38	11-12-18	<u>Community Access to Secondary School Sport Facilities – Impact of Introduction of Non-Core Hour Charges</u>	To request that officers work in partnership with clubs to create a strategy which supports the wider inclusion agenda which would enable access to Council facilities without additional charges being imposed and return with a report in two cycles outlining how this will be managed.	Executive Director for Communities and Families	May 2019		
39	11-12-18	<u>Revenue Monitoring 2018/19 – Month Five Position</u>	To note that the Executive Director of Communities and Families is taking measures to reduce budget pressures and progress will be reported to the Finance and Resources Committee on the 24 January 2019 and to the meeting of this Committee on 5 March 2019.	Executive Director for Communities and Families	March 2019		Report on agenda for this meeting (item 7.10)

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
40	11-12-18	<u>The Growing City, School Roll Projections and Future Accommodation Requirements</u>	<p>1) Asks officers to provide analysis in their report of current numbers of pupils educated within the private sector and at home across the city, locality and catchment as available within 1 cycle.</p> <p>2) Agree that a report outlining the staff and resource capacity needed to deliver on the options appraisal, engagement, and consultation required to deliver the future accommodation requirements will come to the next Education, Children and Families Committee.</p>	Executive Director for Communities and Families	March 2019		Report on agenda for this meeting (item 7.6)

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41	11-12-18	<u>Update on South East Improvement Collaborative</u>	Request a further annual update.	Executive Director for Communities and Families	December 2019		
42	11-12-18	<u>Edinburgh Learns: Learning Together Framework for Parental Engagement and Involvement</u>	Ensure impact of Edinburgh Learns Framework: Learning Together by requesting an annual update report from the Edinburgh Learns Strategic Group for 'Learning Together'.	Executive Director for Communities and Families	December 2019		
43	11-12-18	<u>Primary and Special Schools Letting Update</u>	To request a further report on any future changes to the letting service to ensure continuous improvement and consistent service comes to Education, Children and Families Committee in two cycles.	Executive Director for Communities and Families	May 2019		

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44	11-12-18	<u>Early Years 1140 Expansion: Progress and Risk Update</u>	<p>1) Request an Admissions and Appeals update report in December 2019.</p> <p>2) Notes that from 500 applicants to the Early Learning and Childcare Academy Modern Apprenticeship only 90 places could be filled and asks officers to report within 1 cycle on how the scheme can be expanded to allow for a greater number of applicants to enter training to meet the requirement of 650 additional staff by 2020.</p>	<p>Executive Director for Communities and Families</p> <p>Executive Director for Communities and Families</p>	<p>December 2019</p> <p>March 2019</p>		Report on agenda for this meeting (item 7.5)

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45	11-12-18	<u>Care Inspectorate Assessment of Children's Services</u>	Request a further update once the final inspections findings have been published.	Executive Director for Communities and Families	Autumn 2019		
46	11-12-18	Violence at Work Survey – Motion by Councillor Young	Instructs officers to consider the findings in the survey and report back to the next Committee on proposed changes and improvements which can be made.	Executive Director for Communities and Families	May 2019		